Phone guide

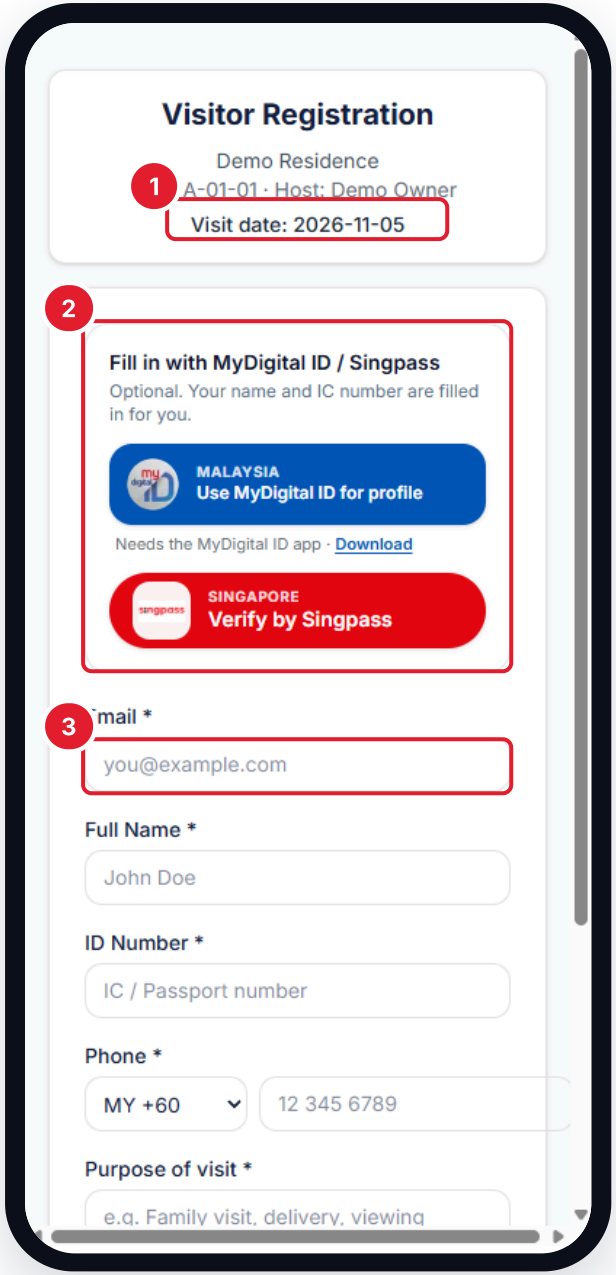
FOR VISITORS

Show your pass at the gate

Your host sends you a link to your visitor pass. Open it on your phone when you reach the guard house — no app and no sign-up needed.

IN THIS GUIDE

1. Got a registration link? Open it
2. The visitor fills in their details
3. Open your pass link
4. If the building asks for your NRIC photo
5. Optional: add it now to save time
6. Show the QR to the guard
7. Wrong email on the pass?
8. The guard scans it



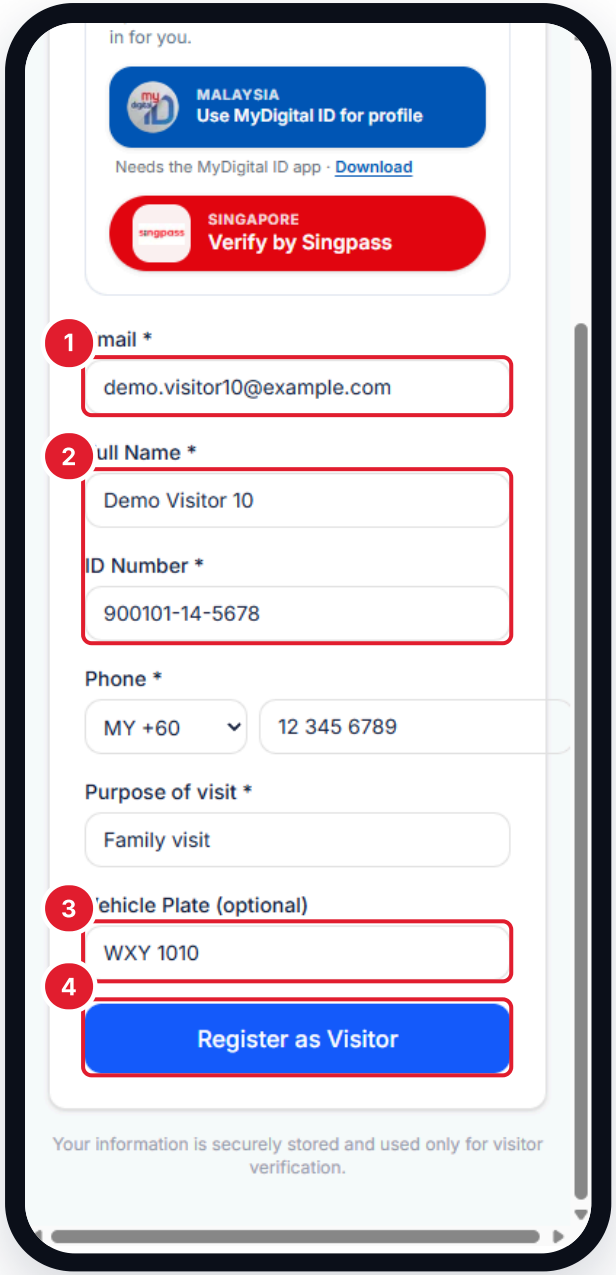
STEP 1

Got a registration link? Open it

Some hosts send a registration link instead of a ready pass. The building, unit and date are already filled in.

1. Visit date you chose. The visitor cannot change it.
2. Optional: **MyDigital ID** / **Singpass** fills in the name and IC number. It does not verify the visitor.
3. **Email** comes first.

> Email already has an account? The form shows “Log in directly” so the visitor can sign in and skip typing.



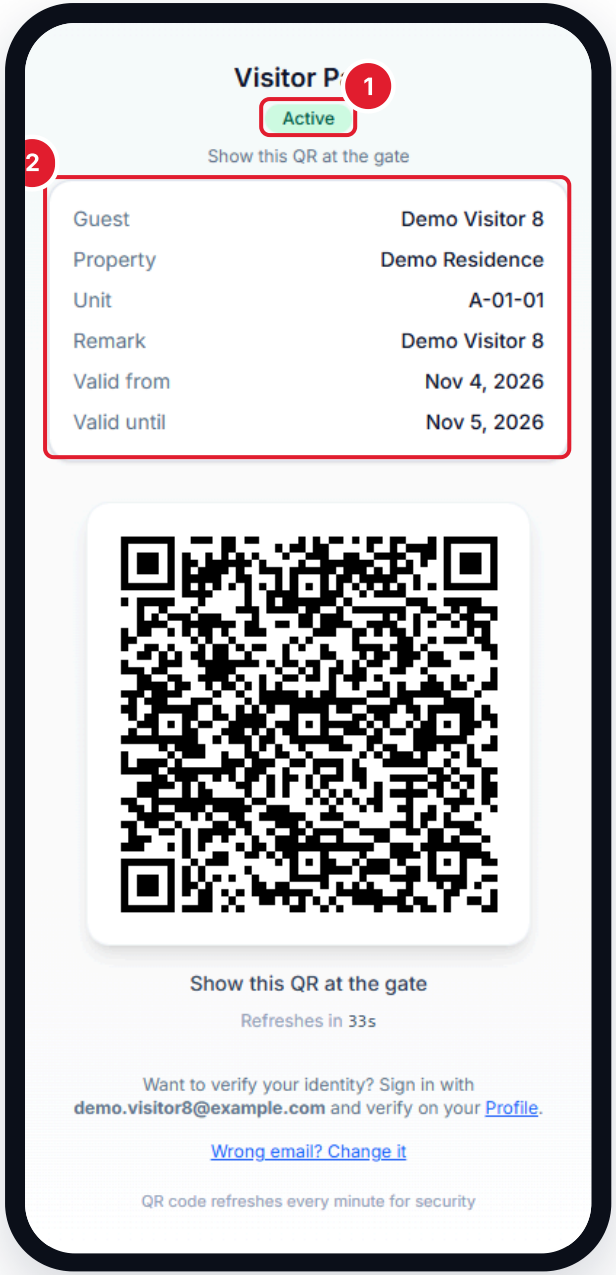
STEP 2

The visitor fills in their details

Fields with * are required. Then tap **Register as Visitor**.

1. Email. A new email gets an account automatically; an existing account just gets the pass.
2. Name and ID number (locked if filled in by MyDigital ID / Singpass).
3. Car plate, if they drive in.
4. Tap **Register as Visitor**.

> Your pass then opens on the same link. Got a ready pass link instead? Skip to the next step.



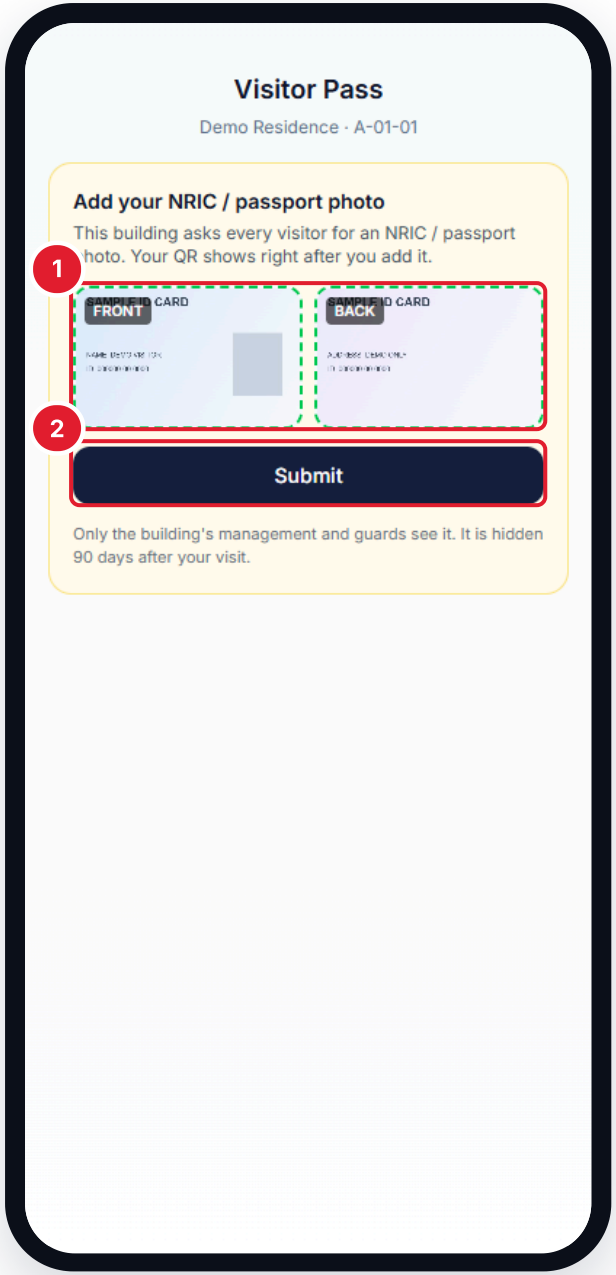
STEP 3

Open your pass link

Open the link your host sent you (by WhatsApp, email or SMS). It opens in your phone's browser.

1. **Active** = your pass is ready.
2. Check your name, unit and visit dates.

> Save the link — you use the same link every time during your visit dates.



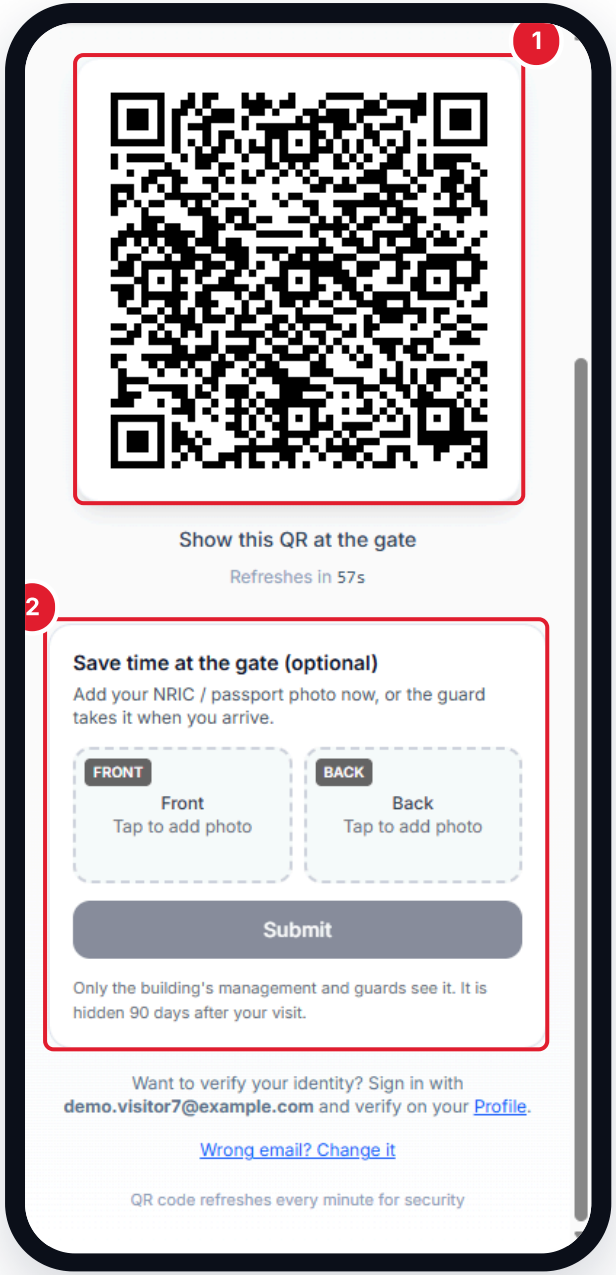
STEP 4

If the building asks for your NRIC photo

Some buildings ask every visitor for an NRIC / passport photo. Your pass link then shows this step first.

1. Tap **Front** and **Back** to take or choose a photo.
2. Tap **Submit**. Your QR appears straight away.

> MyDigital ID / Singpass give no IC photo, so the photo is still needed. Only the building's management and guards see it. It is hidden 90 days after your visit.

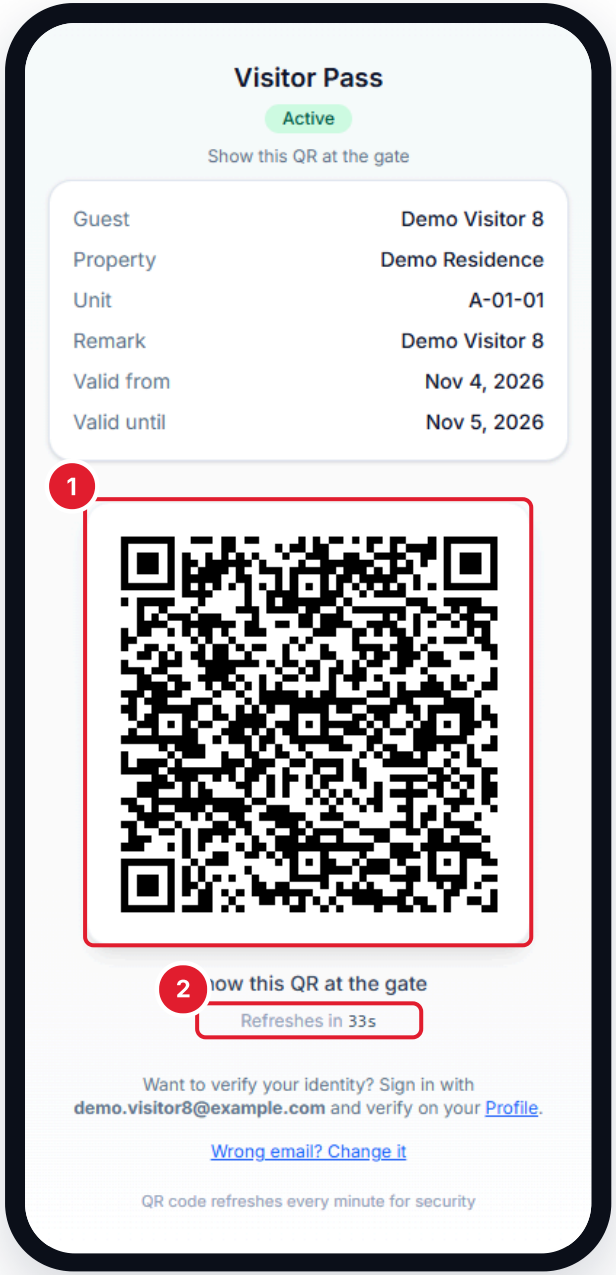


STEP 5

Optional: add it now to save time

At some buildings the photo is optional — your QR already works, and the guard can take the photo at the gate instead.

1. Your QR is ready either way.
2. Add your NRIC photo now, or skip it — the guard takes it at the gate.

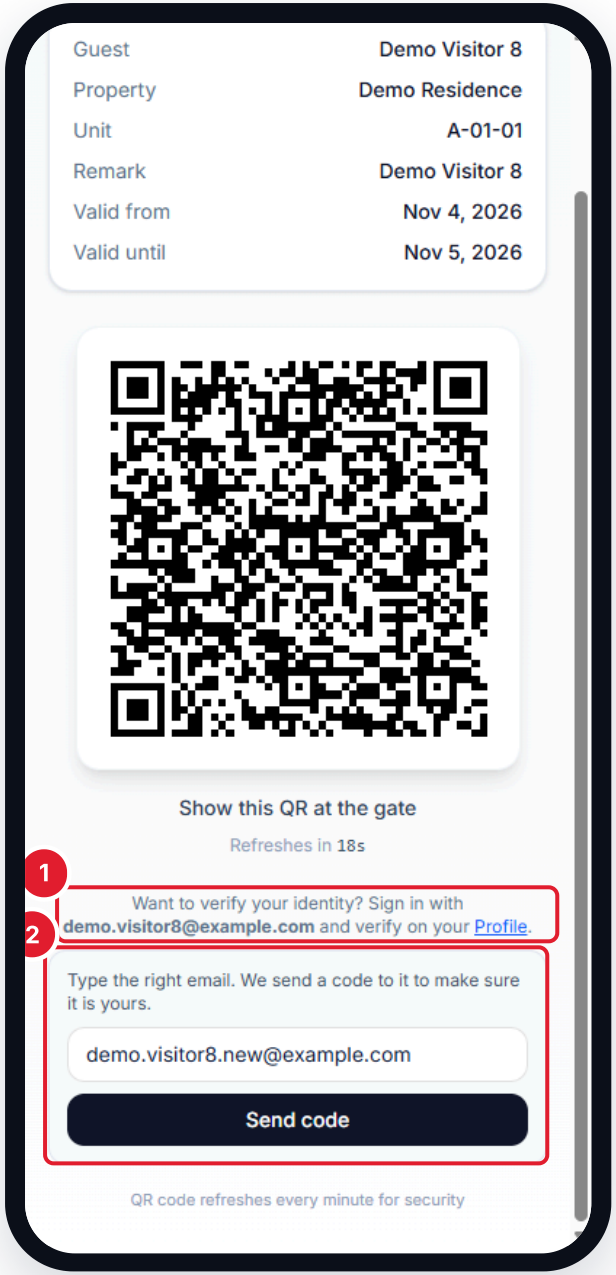


STEP 6

Show the QR to the guard

At the guard house, turn your screen to the guard and let them scan the QR.

1. Your QR code.
2. The QR refreshes every minute for security — keep the page open, don't send a screenshot.



STEP 7

Wrong email on the pass?

Tap **Wrong email? Change it** at the bottom of the pass. Type the right email, tap **Send code**, then enter the 6-digit code sent to that email.

1. Want a verified identity? Sign in with this email and verify on your **Profile** (optional).
2. Type the right email, tap **Send code**.

> The host can fix it too: **History › Actions › Edit email**.



STEP 8

The guard scans it

The guard scans your QR with the AntlerSecurity app, checks your details and checks you in. Your host is told you have arrived.

1. Guard's scanner. That's it — walk in.

> Some buildings ask for your NRIC photo first. If so, the link shows that step before the QR.