Phone guide

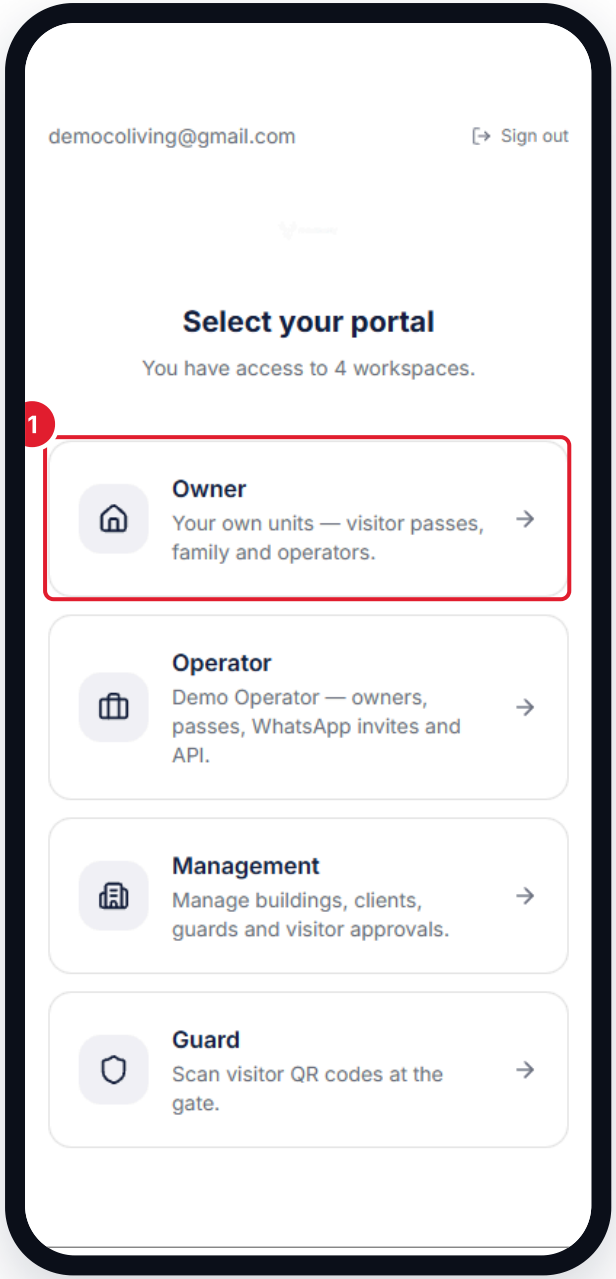
FOR UNIT OWNERS

Authorise an operator

IN THIS GUIDE

1. Open the Owner workspace
2. Go to Settings
3. Add the operator by email
4. Open your unit
5. Tick the operator and save

Let the company that runs your unit (homestay, coliving or cleaning operator) create visitor passes for it. You choose which units each operator can use, and you can remove them any time.

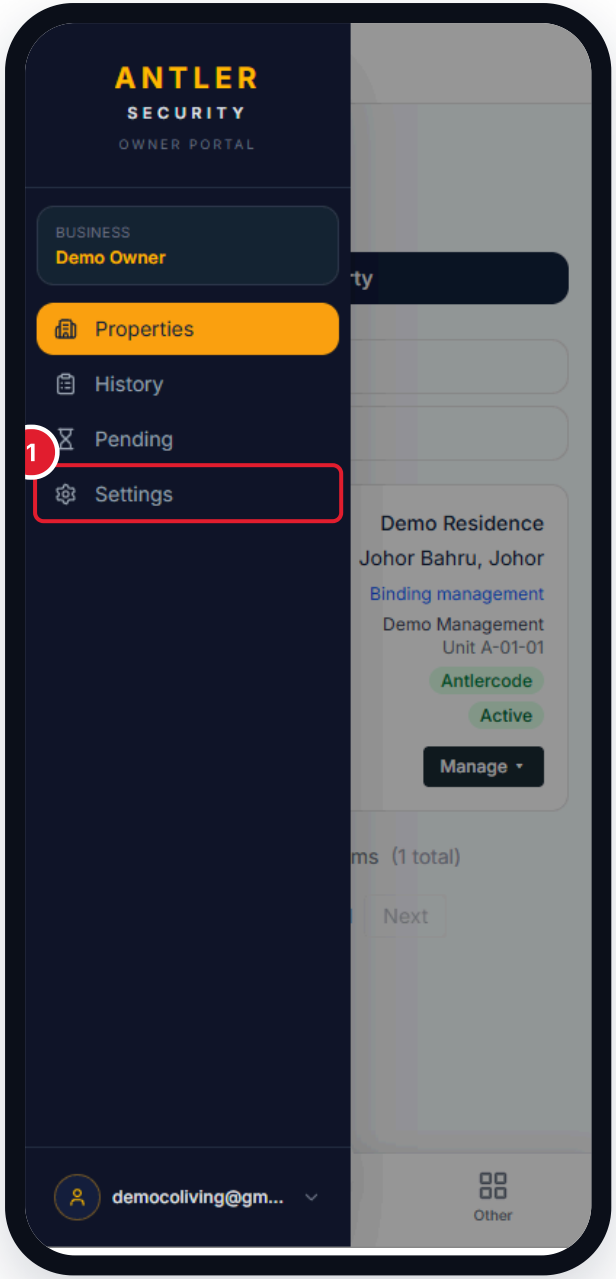


STEP 1

Open the Owner workspace

Sign in to the AntlerSecurity app (or security.antlerzone.com) with your email. One login can hold several roles, so pick the one you need.

1. Tap **Owner**.

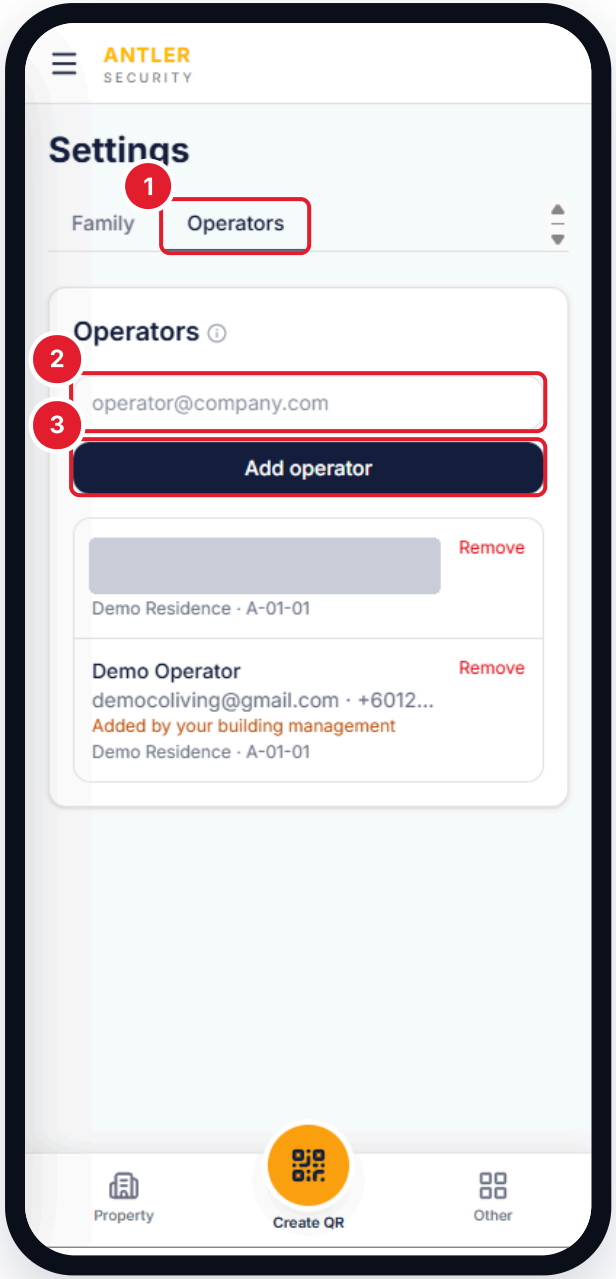


STEP 2

Go to Settings

Tap ☰ at the top left (or **Other** in the bottom menu) to open the menu.

1. Tap **Settings**.



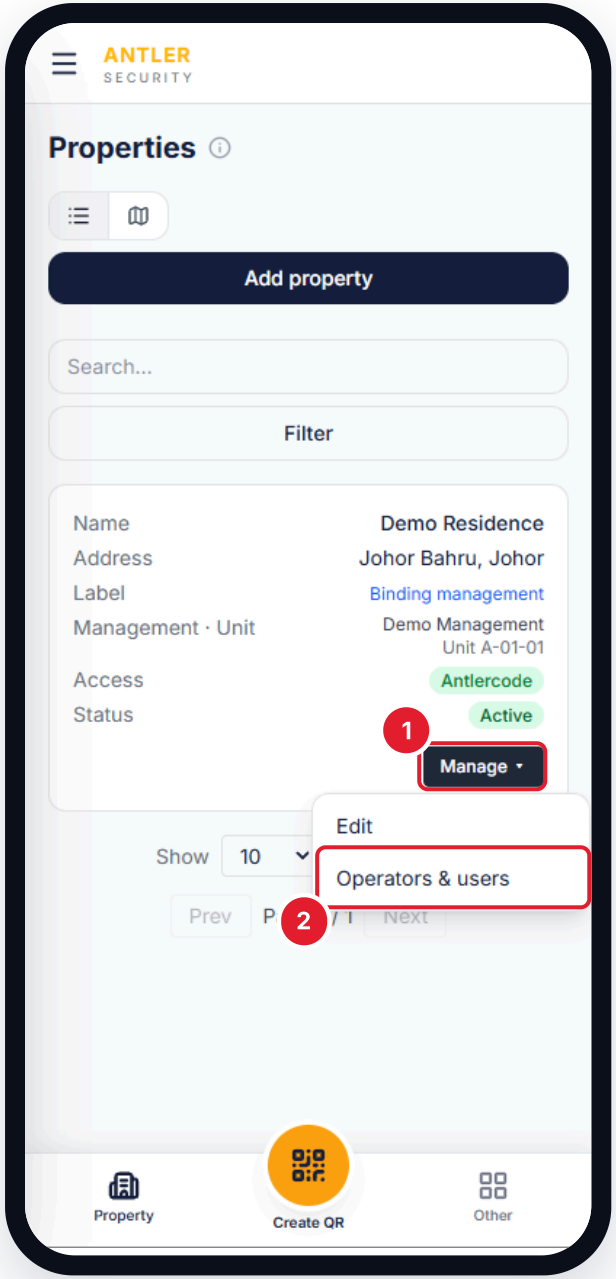
STEP 3

Add the operator by email

Use the email your operator signed up with. They must already be an approved operator on AntlerSecurity.

1. Open the **Operators** tab.
2. Type the operator's email.
3. Tap **Add operator**. They appear in the list below.

> Adding is not enough — the operator can only create passes after you tick them on a unit (next steps).

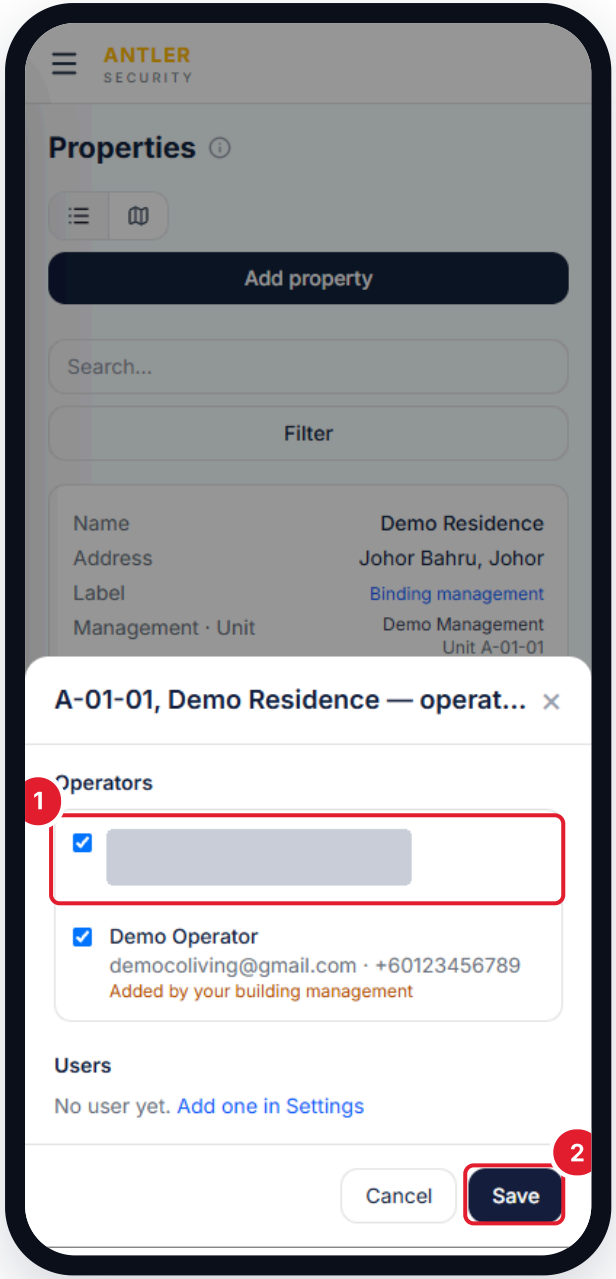


STEP 4

Open your unit

Go back to **Property** in the bottom menu and find your unit.

1. Tap **Manage**.
2. Tap **Operators & users**.



STEP 5

Tick the operator and save

Tick each operator who may create visitor passes for this unit. One unit can have several operators.

1. Tick the operator.
2. Tap **Save**. Done.

> To stop an operator, untick them here, or tap **Remove** in Settings › Operators. They lose access straight away.